



## WORK ORDER

WO No. SHIP TO:  
WO Date:  
Contractor Name  
Address:  
Contact No WO Title  
PAN :  
GST : GST No:

We have pleasure in placing with you our Work order for the following contract kindly execute the work as per the instruction given by our site incharge.

Sr.No	Item Description	Qty	Unit	Rate Rs.	Amount	GST %
1						%
Spc.						

Contract Amount (A)

Total GST (B)

Total (A + B )

### Terms & Conditions

#### SAFETY TERMS

- 1) Work Compensation (WC) Policy is a must for every contractor.
- 2) Required all their laborers Aadhar card copy and Passport size Photo.
- 3) All PPES in Contractor Scope.
- 4) TPI (Third Party Inspection) Certificate must for their Machineries which they install on our site.
- 5) Every Quarterly they must submit a service report of their respective machines to the site incharge.
- 6) Contractor has to maintain enough lighting during night work at site.
- 7) Debit Note Policy will be applicable if the contractor failed to maintain the safety norms

\* All responsibilities of goods during transportation and unloading at site by supplier and vendors.

\* Please submit your Bill/invoice along with delivery challan and PO copy in favour of Neptune Realty Pvt. Ltd.

At project site office officialy.

\* Billing amount should not exceed the rate and total value mentioned in this WO.

\* Failure to comply with specification, terms and conditions of this order or accepted delivery.

schedule shall be sufficient grounds for cancellation of order by purchase with out being liable.

For

\_\_\_\_\_  
Authorized Signatory